

# Annual Report

OF THE TRUSTEES AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

# 2021-2022



Rose Road Association Making a positive difference to the lives of young disabled people



This is the report of the Trustees for the year April 2021 to March 2022. It is prepared in accordance with all statutory and regulatory requirements, taking into account the Statement of Recommended Practice issued and revised in 2016. The report seeks to provide a summary of activity and achievements during this time.

Registered Charity Number (England and Wales): 276172 Registered Company Number (England and Wales): 13665634

This document can be made available in other formats. Please contact us on 023 8072 1234 if this would be helpful.

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# Thank You

The Trustees are indebted to each and every donor and supporter for all the generous donations made during the year. This includes individuals, companies and charitable trusts, those who have remembered us in their wills or provided services at low or no cost, and volunteers who give their time so freely to help in our achievements.

We value and thank all our volunteers, staff, trustees, our members, special ambassadors, many supporters and the children and young people we support who helped make a difference this year.

We specifically acknowledge the following grant-giving organisations for their significant support during this period.

# Arnold Clarke Community Fund **ASDA** Foundation **Baily Thomas Charitable Fund Barker-Mill Foundation** Ford Britain Trust **Green Hall Foundation LCP** Foundation Manali Charitable Trust O'Sullivan Family Charitable Trust Persimmon Homes **Richard Kirkman Trust** South Western Railway St James's Place Charitable Foundation The Beaulieu Beaufort Foundation The D'Oyly Carte Charitable Trust The Edward Gostling Foundation The Gerald Micklem Charitable Trust The Hospital Saturday Fund The Leathersellers' Company Charitable Fund The Peter Harrison Foundation The Reta Lila Howard Foundation TK Maxx and Homesense Foundation **Yorkshire Building Society**



# Reference & Administrative Details

Registered Charity Number Constituted: Company registration: Country of Incorporation: Incorporated:	r:	276172 20th July 1970 1366534 United Kingdo 4th May 1978		
Trustees and Company Di	rectors:	Con Attridge ( Chris Sirl (Trea Doug Miller Jane Lyon-Mar	asurer Elect) ris so-opted March 22)	r)
Chief Executive Officer:		Steve Swift Juno Hollyhoc	k (resigned 28 February)	
Principle and Registered o Telephone number: Website address:	ffice:	The Bradbury Southampton, 023 8072 1234 www.roseroa	1	Road,
Auditors:		Mazars LLP 5th Floor, Mer Poole, Dorset,	ck House, Seldown Lane BH15 1TW	
Principal Bankers:			minster Bank plc ad, Southampton SO15 2	2BL
Solicitors:		Womble Bond Oceana House Southampton	e, 39-49 Commercial Roa	d
Patron:		Patron Dame	Esther Rantzen DBE	
Ambassadors:				
Martin Jay CBE DL Geoff Holt MBE DL Richard & Jane Smith Jan Peirson Karl & Kim Simmonds	Nina Basset Bruce Elkins Nina Schofi Kerry Swain Clive & Eryl	s FCA eld	Janice Viveash Chris White Michael Kurn Alan Blair MBE Gay Drysdall & Leonora	Paul Murray MBE Nick Vaughan Mike Andrews (Jo) Rood

# Our Vision, Mission and Values

The Rose Road Association started in 1952 as a small group of parents who provided education, activities and support for disabled children and young adults and their families. The need for our services continues to be in high demand, and we continue to have at our heart the needs of the whole family.



# Message from the Chair, Julie Gomer

A very warm welcome to you all as you read about our progress during the year, the challenges we face and our plans for the future.

Let me start with some important thank yous. Doug Miller stood down as Chair of Trustees in October after many years of providing outstanding leadership to the Board of Trustees. We are fortunate that Doug will remain as a Trustee such that we can continue to benefit from his wisdom, experience, commitment and good humour.Thank you Doug.

Juno Hollyhock gave us several months notice of her intention to resign from the role of Chief Executive. During her tenure, Juno's energy, passion, enthusiasm and exceptional leadership has strengthened our service provision and our finances. Her collaborative style and can-do attitude ensured we stayed open to support families during the pandemic when many other providers closed their doors. Thank you Juno from everyone at Rose Road.

Juno's resignation gave the Board what we thought would be the difficult, if not impossible,task of recruiting a new CEO.Following a rigorous recruitment process, we were delighted to appoint Steve Swift as CEO who joined us in early 2022.Steve very quickly established himself in the role and his first few weeks included emergency planning for storm Eunice and dealing with an outbreak of Covid. Steve's early focus was on establishing internal and external relationships; essential building blocks for the CEO role and he has already firmly established himself in the role.

As we move on from the very challenging acute stages of the pandemic, now is the time for the Board to refocus on our strategic objectives, to ensure we continue to meet the evolving needs of service users and families. This work has already started with an outline plan for completion in early 2023. We plan to include as many stakeholders as possible over the coming months. We face many challenges including the nationally well publicised difficulties in recruiting staff to the sector, but our staff group are working hard on an innovative recruitment strategy that is starting to address this. This is so indicative of the way in which our whole staff group respond with enthusiasm and professionalism to the many challenges in delivering our services and I am enormously proud of them all.

Finally, I continue to be humbled by our many supporters, donors and volunteers without whom we would not be the strong, caring organisation that I am proud to be a part of. Thank you to each and every one of you. As the number of events, we are able to organise and participate in increases, I hope to meet as many of you as possible over the coming months.





# Public Benefit Entity Compliance

The Trustees confirm that they have complied with their duty to have due regard to guidance on public benefit published by the Charity Commission in exercising their power and duties. The public benefit of the charity's activities are outlined under "activities" and "outcomes" below.

# Strategy Objectives and Activities

Our key aims for 2021/22 were to begin to address the challenges laid out in year three of our five year Business Plan 2019-24, with a focus on:

- Embedding a new offer around supported holidays (delayed owing to COVID in 2019/20 and 20/21).
- Opening our new accessible Family Cinema
- Publishing a book to support siblings of a disabled child and/or young people
- Developing quality systems for our non-regulated services and our family services
- Maintaining our regulated standards
- Developing plans for value added projects such as a young people-led activities programme
- Continuing to explore the possibility of collaborating in a supported living programme
- Increasing the numbers of individual givers supporting the day to day work of the Association
- Looking at how we respond to the increase in demand for our services for young adults, including furthering our conversations around a new build adult respite home
- Increased use of digital technology across all of our services through a new digital strategy
- Starting to implement the Charity Governance Code
- Recruit proactively to be representative of our client group demographic
- Grow our payroll giving programme
- Explore how we increase private payments through personal allowances
- Increasing the number of organisations we deliver disability awareness training to and for

And we set out to achieve:

A more reliable and higher quality of service to our families through:

- Meeting all care packages
- Recruiting and retaining quality staff
- Complying with all relevant legislation
- Maintaining our estate to a high standard
- Involving service users and their families more in our planning and influencing policy
- Service development

Improved choice for service users through new initiatives including:

- Providing supported holidays as well as traditional respite for older young people
- Providing structured day/evening/weekend services
- Providing or supporting post 19 residential options
- Increasing/expanding our current service availability
- A clear and accessible offer for those on personal budgets

Improved organisational sustainability through:

- Meeting our fundraising targets
- Pricing new and existing work realistically
- Improving the level of our free reserves
- Improving the engagement of volunteers
- Developing and training our staff

# Our Main Activities



# **Overnight short breaks**

We provide 15 respite care beds for 49 weeks a year at the Bradbury Centre, our purpose built unit in Southampton, where children, young people and adults can enjoy an overnight break, a weekend break or a week-long stay depending on need. During their stay they have access to a range of activities and outings and are given opportunities to develop and practise independent living skills.

# **Community Outreach**

Available 7 days a week on a one to one basis, our outreach service provides domiciliary care, leisure activities in the home or community, special outings, and trips to see friends or to attend activities.





# Young Adult Specialist Provision

Avenues College has been designed to extend learning opportunities for young adults, aged 19-25, with severe/profound learning disabilities with additional physical and sensory needs. The model of education standards we are using is based on the success, knowledge, skills and understanding of Rosewood Free School.

**#Destinations** is a day service that provides young adults who attend Rose Road all day with activities in the community and sessions with purpose. We create a person-centred plan to inspire them to achieve their own personal goals. Each individual has 1:1 staffing to help them to work towards their targets.

For college leavers who require a combination of education and community based services, we have **The Hut @ Rose Road**. This service is run in the building next door to the Bradbury Centre and can be a stepping stone to #Destinations. This provision is for young adults aged 24-26, and supports them in a positive environment allowing them to thrive in a safe space.





# **Activity Schemes**

We offer a range of activity schemes in the school holidays and on Saturdays across Southampton and Hampshire. These schemes provide disabled young people with much needed opportunities for play, and a social setting in which to relax or take part in activities.

# **Family Support**

We provide Information Advice & Support to disabled children and young people and their families. These services are delivered in West Berkshire, Southampton and Portsmouth. We also support 3 Parent Carer Forums to represent views of parents of disabled children in strategic decision making.



# Our Positive Outcomes and Impact



# Support for family units

Respite care and short breaks make a huge contribution to the prevention of family crises by decreasing the stress levels experienced by parent carers. The knowledge that a regular, planned break can be taken is clearly beneficial enabling them to re-charge their batteries and spend time with other family members. Our Family Services empower parent carers and young people, giving them the information they need to participate in decisions about the services they receive.

# - JT's story, by his Dad:

JT has profound Autism and had become quite isolated in recent years, so it had become increasingly hard to function as a family. Because of the pandemic, there was a long pause in respite provision during his transition to Rose Road, but he settled in very quickly and readily accepted Rose Road, which is a great testament to the patience of staff who really seem to 'get him'.

Not only has it built up his confidence and independence, but it allows us to do things as a family that we'd normally miss out on - trips to the beach, cinema, going to family events and even going on holiday; a 5-day extended break with Rose Road allowed us to take a trip away.

Although we were heartbroken not to have JT with us, Rose Road provides a safe and secure environment, and it is very reassuring to us that JT is happy when he is away from us.

Having Rose Road during a time when our entire support network fell away has been so important for the whole family's wellbeing and mental health.





# Removing barriers and supporting young people out of social isolation

With our overnight short breaks, outreach service and holiday activity schemes, children can have fun and develop friendships with other young people. Our Bradbury Saturday Club gives families an opportunity to interact with other families

in a safe and supportive environment, it also gives siblings of disabled young people a chance to mix with other young carers and share experiences.



Our Family Services social media presence informs parent carers about local support groups and activities where they can meet other families in a similar situation.



# Increased social confidence and emotional wellbeing

A tremendous benefit of respite care is the opportunities for personal development as young people have the chance to visit new places, develop new interests, practice independent living skills and widen their social network. Our services support young people to progress towards preparing for adulthood key outcomes of employment, independent living, community inclusion and health.



Rose Road got to know Gemma so well. They really helped her to settle and grow and develop, she went out and about and did new activities and learnt new skills! I am so grateful to them for playing such an important part in our lives. I don't know where we'd be without them.

Gemma's mum



# Wider impact

Local authorities experience less need for social care interventions, a decrease in costly out-of-area placements and a fall in the number of disabled children entering the looked-after system. (Together for Disabled Children Report "Towards a more ordinary life " 2011).

# Significant Impact and Factors

Despite the global pandemic continuing to impact on our service we have been able to achieve significant outcomes this year against our Business Plan, these include:

- Maintaining high standards with our regulators rated as good by both Ofsted and CQC
- Achieving over **70% uptake of our community outreach packages and our overnight respite occupancy** despite very challenging recruitment difficulties and staff absences in the early part of the year
- Using virtual methodologies to maintain swift transition through recruitment services **keeping to our 30 day target** of 'application to appointment'
- A successful recruitment campaign including local TV news coverage is **improving recruitment and retention**. We are starting to see improvements despite a difficult first 6 months.
- Providing first class support for our SEND Information Advice and Support despite 21% growth in call volume.
- Significant capital improvements including the **refurbishment of Acorns** children's overnight respite home, replacements of hoists and door openers, and the installation of our **new cinema space** (fully funded by external sponsors).

# Departmental Achievements and Performance

The Trustees confirm that they have complied with their duty to have due regard to guidance on public benefit published by the Charity Commission in exercising their power and duties. The public benefit of the charity's activities are outlined under "activities" and "outcomes" below.

# **Oaks and Acorns Respite Unit**



We provided a total of 3,035 bed nights over the course of the year, and we operated at 69% occupancy which was sadly below our 85% target. This was due to having a reduced capacity owing to staff shortages attributed to a sector wide recruitment crisis, staff sickness including Covid isolation requirements and agency supply chain difficulties. This year we provided overnight respite to a total of 117 families, and we continue to see an increase in referral of both children and young adults with complex health needs.

# **Key Successes in Oaks and Acorns**

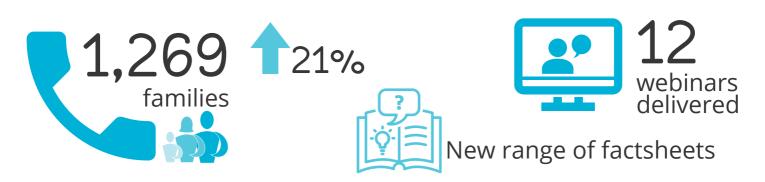
- We had a CQC infection control inspection which went really well
- We had an OFSTED inspection which was of a high standard we remain GOOD in all areas.
- We have received some wonderful compliments from candidates who have been through the recruitment process and in spite of recruitment being a challenge we are recruiting staff and things are starting to look positive going forward.
- Despite the challenges that COVID has thrown at us along the way, we remained open throughout last year.

# **Challenges Experienced**

- Recruitment has remained a challenge for Oaks & Acorns
- New referrals have had to be put on hold due to the staffing shortages



# **Family Services**



We continued to deliver SEND Information Advice and Support in West Berkshire, Southampton and Portsmouth and supported 1269 families during the year. This is an increase of 21%. We also supported Parent Carer Forums in West Berkshire; Windsor & Maidenhead; Bournemouth, Christchurch & Poole, Southampton and Hampshire, enabling parent carers to have a say in strategic decision making about the services delivered by the Local Authority and CCGs.

# **Key successes in Family Services:**

- We delivered a series of virtual weekly drop-in opportunities to give parent carers the chance to speak with the team and also get peer support.
- We created 12 new webinars to inform and empower parent carers and young people.
- We produced a range of new factsheets (including three which were translated) and added new pages to our website to increase our self-help resources.
- We have been engaging directly with Young People via TikTok and engagement with local Youth forums.
- We have worked with partner organisations to deliver two new projects in Southampton as part of our Southampton Parent Carer Forum work focused on improving experiences of children with autism in mainstream school (Autism in Schools) and providing peer support opportunities and 1:1 advice and support (Autism Allies).
- The All Aboard project completed its final year. 150 rail journeys have been taken by disabled children and young people who don't normally use the train and 50 families who don't normally travel by train engaged in the project and travelled by rail
- The West Berkshire Youth Forum continues to go from strength to strength with 8 members actively taking part to influence local provision and services for young disabled people

# **Key Challenges:**

 Central government funding has reduced significantly for our SENDIASS services, and demand far outweighs our staffing capacity. We are now working on how we can continue to deliver a high quality service with reducing funding in the future.



# **Community Services**



## **Community Outreach**

The Outreach service has been returning to community-based activities throughout the year, now that the Covid restrictions have eased. We have pushed our recruitment campaigns, taking on 9 new Outreach support workers in the last quarter of the year, allowing us to begin

to take on new referrals and increase the number of hours that we are fulfilling for current packages. The Outreach team have supported young people to get back to 'normal' after the Pandemic and have embraced the ever-changing Covid restrictions. This year we delivered 23,023 hours of support across all Outreach services to 82 families and achieved a 70% uptake of our services over the year.

# The Hut @ Rose Road

The Hut continues to expand and develop – both with new staff members and a new young person joining them this year. The Hut have started to make use of the community facilities

around them, attending regular coffee mornings with local community groups and exploring work experience opportunities to develop their learning. The young people particularly enjoy supporting and participating in fundraising events where possible and have enjoyed several trips to the Ordnance survey to offer their judging expertise in their 'Bake off's'. The Hut remained open for the duration of the year, closing only over the Christmas period. We delivered a total of 8,131 hours of additional support to young people over the last year.

# Activities

We continued to offer a range of Activity Schemes & Saturday Clubs across Southampton & Hampshire, providing much needed opportunities for play for children and young adults. During the year we delivered 42 Saturday clubs and 85 playscheme sessions, with over 95 families accessing sessions. We continue to adapt sessions to meet the various individual needs of all the children & young people attending, encouraging and supporting social interaction between peers. The Activity service continues to offer valuable respite for families and carers over school holidays and weekends.





My favourite thing about this role is the interaction with our young people; they make the day really fun. Every day is varied as we're led by their choices, and seeing them develop friendships and learn new skills is so rewarding. I wish I'd found this job years before I did!

Julie, Hut Support Worker

## Avenues at Rose Road

During this year Avenues@Rose Road remained open for those most in need. Avenues@Rose Road is an interim day services provision with an educational component for 19-25 year olds with complex physical and/or health needs. Rose Road is subcontracting the running of this provision to Avenues College Limited.

The core aims of Avenues are:

- To prepare students who have severe and/or profound learning disabilities, with complex physical and sensory needs, for adulthood in an adult orientated environment.
- To provide opportunities to develop lifelong learning skills, reduce dependency and increase community participation.
- Avenues@Rose Road has been designed to extend the learning opportunities for young adults with severe/profound learning disabilities with additional physical and sensory needs.
- The need for the provision and the model of education standards they are using is based on the success, knowledge, skills and understanding of Avenues@Rose Road.

We have been really delighted to be working alongside such professional and person-centred delivery. It has been a joy to have sixteen Avenues learners in with us taking part in the life of Rose Road, sharing their journeys and adding to the richness of our daily experience.



# Fundraising

# It costs us £10,000 each day to run the Rose Road Association. Statutory sources fund £8,500 – we have to find £1,500 a day from donations and gifts in Wills just to keep going. Our ambition is to not only keep going but to also grow our support for the many families on our waiting lists.

As with the previous year, our supporters and donors have shown flexibility and responsiveness in unprecedented levels. They have removed restrictions, so we have been able to target funds where they were needed most. They have worked with us to re-design project outcomes and targets and they have provided emergency funding to support the most vulnerable families get the help they need following the Pandemic.

We have tentatively entered back into the world of events. The Pandemic taught us that our fundraising events are far more than just opportunities to raise money; they give our community and the families we support a much needed social and recreational opportunity.

# Some highlights of this year have been:

- We have extended our Partnership with Ordnance Survey by a third year. At the end of March 31st 2022 this partnership has raised over £35,000
- Our team has been supported by a work placement student from Treloars college and a number of placements from elsewhere. This is strengthening the team and our outputs
- We took part in the Big Give match funding programme for the first time and met our target with help from a range of donors, old and new
- Trusts and Foundations continue to support our emergency overnight bednights programme and are engaging with our new project to help improve the wellbeing of young people who are struggling due to impacts effects of the Pandemic
- The Edward Gostling Foundation has again helped us to continue with planned capital improvements, making vital changes to the social spaces in our children's respite centre

For the year ahead we are focusing on growing our income. In the coming financial year, we will increase our fundraising capacity from 3.5 to 5.3FTE posts. We will start the process

for upgrading our very old CRM database to help us improve our stewardship and data management and will be delivering our legacy fundraising strategy with the help and support of Richard Radcliffe. We will continue with our supported internship programme from which we have learnt much.

We are very thankful and grateful to all our donors and supporters who have continued to support us during this difficult year. We look forward to the future and supporting many more families.



# Fundraising Statement

In accordance with Charities (Protection and Social Investment) Act 2016 section 13:

All fundraising activities at Rose Road were undertaken by staff employed directly by the association and no professional fundraiser or commercial participator carried out any of those activities in the year 2021-22.

The Association is voluntarily registered with the Fundraising Regulator and practices its fundraising activities within the regulator's Code of Fundraising Practice. Senior fundraising staff are members of the Institute of Fundraising and abide by its Compliance Framework. There have been no instances of failure to comply with Fundraising Regulator standards and 0 complaints have been received since our registration with them. Fundraising staff and volunteers adhere to the Association's Ethical Fundraising Policy and relevant safeguarding policies to ensure vulnerable people are protected.

# Our 5 Year Plan 2019 - 2024

Our five-year Business Plan runs from 2019-24. As we go into Year 4 we will be focussing on:

- Introducing a staff **wellbeing strategy** to support our teams and improve staff retention resulting in a higher quality service for all
- Working with our **youth forums** and service user groups to give all those we support a true voice in shaping services



- Embedding a new offer around **supported holidays** (delayed owing to COVID in 2019-22)
- Maintaining our regulated standards
- Introducing new programmes of value added work such as a **young people-led activities** programme (delayed owing to COVID in 2019 2022)
- Continuing to explore the possibility of collaborating in a **supported living programme**
- Increasing the **numbers of individual givers** supporting the day to day work of the Association and introducing a new gifts in wills strategy
- Looking at how we respond to the **increase in demand** for our services for young adults, including furthering our **conversations** around a new build adult respite home
- Increased use of digital technology across all of our services through a new digital transformation strategy
- Continuing to implement the Charity Governance Code
- Recruit proactively to be representative of our client group demographic
- Engaging our stakeholders in redeveloping our vision and mission statements
- Increasing the number of organisations we deliver disability awareness training to and for

# Review of the year

Financial performance for the year ending  $31^{st}$  March 2022 has shown a deficit of  $\frac{1}{2}(37,875)$  against a budgeted surplus of £88,249.

The revenue deficit (excluding capital income of  $\pm 17,594$ ), was  $\pm (55,471)$  compared to a revenue budgeted surplus of  $\pm 66,557$ .

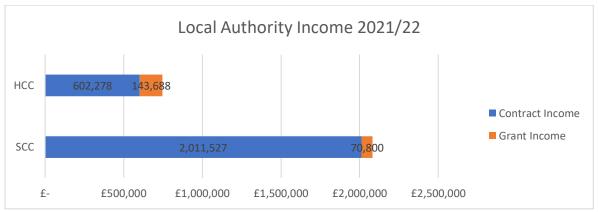
There are a number of reasons for the adverse financial performance, including:

- Government Pay to Plan (1) for Respite and Community services in place during 2020-21 was not repeated during 2021-22. Due to Covid related staff sickness and cancellations the Association therefore had losses in these areas of direct delivery
- In addition to staff sickness and cancellations, recruitment issues in part linked to the requirement for staff in the care sector to be fully vaccinated against Covid, which is now removed – limited the Associations ability to deliver services to budgeted levels throughout the year and resulted in increased recruitment costs compared to budget
- The Association had a change of CEO during the year resulting in some unbudgeted recruitment and handover costs.
- Trading Activities produced a loss due to an inability to rent out the Hydrotherapy pool for large portions of the year attributable to COVID restrictions and safety measures.

(1) Under procurement notice 0220 Government enabled local authorities to pay for their contracted services during the first wave of Covid, despite not all services being delivered, to help prevent closures of organisations

## **Principal Funding Sources**

The vast majority of funding is through service contracts and grants with local authorities related to individual care packages and are for between one and three year periods. This provides the Association with financial stability over the medium term and allows for greater planning certainty and decision making.



The charity also receives income through fund raising and grants for our work with families and individuals.

The principal funding sources are derived from incoming resources from charitable activities, which accounts for 89% or £3,370,779 of Association's total income.

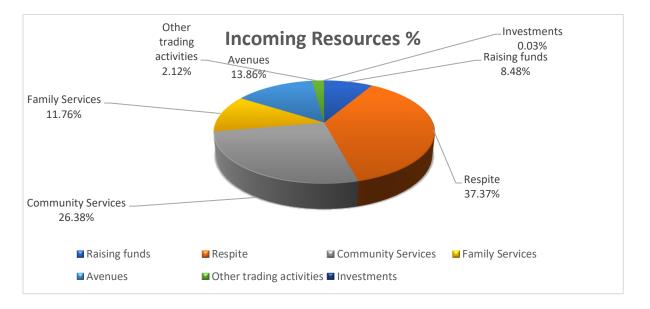
# Fund Movements

#### Net Incoming Resources for the Year

Total net incoming resources from all operations for the year amounted to  $\pm(37,875)$ , compared to  $\pm478,157$  in 2020/21 and represents (1.00)% (20/21: 11.82%) of total incoming resources for the period.

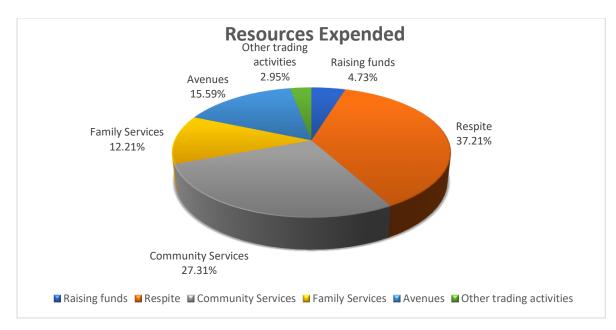
**Incoming Resources** 

Incoming Resources for the year totalled £3,771,873, a decrease of (6.77)% (£274,009) on last year (2020/21: £4,045,882).



## **Resources** Expended

Resources expended for the year totalled £3,809,748, an increase of 6.78% £242,023 on last year (2020/21 £3,567,725).



## Capital Expenditure

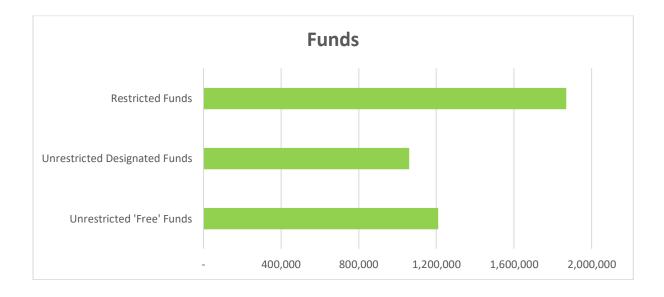
The Association's capital expenditure for the year amounted to £70,036 compared to £125,452 in 2020/21.

#### Funds

Unrestricted Funds - total net outgoing resources for the year amounted to f(14,593).

Restricted Funds - total net outgoing resources for the year amounted to  $\pm$  (23,282), which is the depreciation on the Bradbury Centre building.

Total funds as at 31st March 2022 stand at £4,139,317, of which £2,270,532 relates to unrestricted funds and £1,868,785 relates to restricted funds, which is the net book value of the Bradbury Centre building.



#### Basis of accounting

The annual financial statements of The Rose Road Association are attached to this report. The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

#### **Reserves Policy**

The Trustees are keenly aware of the need to secure the viability of the Association beyond the immediate future. To enable the charity to provide reliable services over the longer term, The Rose Road Association must be able to absorb setbacks and to take advantage of change and opportunity. The charity provides for this by putting aside, when it can afford to, some of its current income as reserves.

The Trustees consider it prudent to set aside reserves to provide resilience against potential risks, but also to have funds available to take advantage of any opportunities that may come the way of the charity. The charity also needs reserves to provide sufficient working capital to support its day to day operations. The Board of Trustees considers it prudent to keep a level of reserves to meet their responsibilities and commitments, protect and advance its current activities and to enable it to progress its long term aims and objectives which are outlined in the Business Strategy.

The Rose Road Association's Board of Trustees has reviewed the adequacy of its reserves held on 31st March 2022, in line with its policy to do so on an annual basis and have established the following unrestricted reserve funds:

- A designated fund for the net book value of unrestricted tangible fixed assets, including specialised equipment, which cannot easily be converted into cash of £735,227.
- A designated fund to reflect the risk of major unplanned expenditure being required on the Bradbury Centre or its equipment of £250,000.
- A designated fund to reflect the unprecedented uncertainties and potential impact on income and operational costs caused by the Covid-19 Pandemic of £50,000.
- A designated fund to cover initial costs associated with a review of its IT infrastructure of £25,000.
- A General Fund to provide working capital equivalent to between 2 and 4 months operating expenditure of £1,210,305. The General Fund currently stands at 4 months operating expenditure cover.

The Association has Restricted Reserves of £1,868,785 - this represents the original cost of the Bradbury Centre before any capital improvements.

At 31<sup>st</sup> March 2022, the unrestricted General Fund fell within the range required by the policy.

A detailed breakdown of all reserves held by the group can be seen in Notes 17 – 17a in the Notes to the Financial Statements.

#### **Investment Policy**

The Board of Trustees does not consider it prudent at this stage to invest income for the longer term. Its policy for investment is therefore to retain funds as cash and place them on short term bank deposits at the best rate obtainable.

## COVID-19

The Association acknowledges the difficult environment which it continued to operate in throughout the year due to the Covid-19 pandemic. Although lockdowns and legal restrictions mostly lifted during the year, the Association works with many vulnerable people and has had to ensure rigorous standards for the safety of its users and staff and this has had a continued impact on Rose Road's financial performance for the year ending 31<sup>st</sup> March 2022 due to cancellations and staff sickness.

The Association is in the fortunate position to be largely funded by local authority contracts and last year (2020-21) these funders continued to make payments as per our contractual agreements – however, this arrangement did not continue into 2021-22 and the Association had to absorb the impact of COVID staff sickness and cancellations which has been partially responsible for its deficit performance for the year.

The Association has sufficient reserves to cover uncertainties arising from Covid- 19 but we will keep this situation under review. The Association considers that there are no going concern issues arising from the outbreak.

# Statement of Trustees' Responsibilities for the Annual Accounts

The trustees (who are also directors of the Rose Road Association for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP (FRS 102);
- Make judgments and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees confirm that:

- So far as each trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware; and
- The trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on .....

Julie Gomer Director and Chair of Trustees

Chris Sirl Director and Treasurer Elect

# Independent auditor's report to the members of The Rose Road Association

## Opinion

We have audited the financial statements of The Rose Road Association (the 'charity') for the year ended 31 March 2022 which comprise Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the notes to the to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Emphasis of matter – Impact of the outbreak of COVID-19 on the financial statements

In forming our opinion on the charitable company financial statements, which is not modified, we draw your attention to the trustees' view on the impact of COVID-19 disclosed on page 22, and the consideration in the going concern basis of preparation on page 33.

The potential impact of COVID-19 became significant in March 2020 and is causing widespread disruption to normal patterns of business activity across the world, including the UK.

The full impact following the recent emergence of COVID-19 is still unknown. It is therefore not currently possible to evaluate all the potential implications to the charitable company's operations and the wider economy.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report of the Trustees, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

• the information given in the Trustees' Report which includes the Strategic Report and the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and

• the Strategic Report and the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report or the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specific by law are not made; or
- we have not received all the information and explanations we require for our audit.

## Responsibilities of Trustees

As explained more fully in the trustees' responsibilities statement set out on page 22, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <u>www.frc.org.uk/auditorsresponsibilities</u>. This description forms part of our auditor's report.

## Use of the audit report

This report is made solely to the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

Signed:

Jo Marchant (Senior Statutory Auditor) for and on behalf of Mazars LLP Chartered Accountants and Statutory Auditor 5<sup>th</sup> Floor Merck House Seldown Lane Poole Dorset BH15 1TW Date:

#### The Rose Road Association

Notes To The Financial Statements For The Year Ended 31St March 2022

2	Voluntary fundraising income	Unrestricte d £	Restricte d £	2022 Total £	2021 Total <b>£</b>
	Trusts	51,460	86,072	137,532	188,562
	Community	93,171	47,247	140,418	162,790
	Corporate	41,971	-	41,971	25,863
	Events	-	-	-	-
	Major Donors	-	-	-	-
	Other	-	-	-	-
	Total Fundraising Income	186,602	133,319	319,921	377,215

#### Incoming Resources from Charitable

## 3 Activities

#### Respite Commun Service ity Family 2021 2022 Total Services Services Total Avenues s £ £ £ £ £ £ **Contractual payments** from Local 1,364,0 2,874,70 **Authorities** 12 776,065 16,303 504,852 2,661,232 9 Grants received for revenue purposes 42,864 116,365 427,086 -586,315 571,221 Grants received for capital purposes --\_ \_ \_ -Other incoming resources from charitable activities 2,539 102,693 -18,000 123,232 157,260 **Total Charitable** 1,409,4 3,603,19 **Activities income** 15 995,123 443,389 522,852 3,370,779 0 **Charity shops and** other trading income 2022 2021 £ £ 80,104 Facilities 64,641

**Total Trading income** 

5 Investment income

4

64,641

2021

80,104

2022

The Rose Road Association Report of the Trustees for the Year Ended 31st March 2022

		£	£
	Interest receivable	1,069	836
~			
6 a	Raising funds - Fundraising costs	2022	2021
a		2022 £	2021 £
	Fundraising costs	_ 160,518	_ 136,032
	Support costs	18,455	, 17,367
	Governance costs	1,125	1,103
	Total Fundraising costs	180,098	154,502
	Raising funds -		
6 ⊾	Trading Activities	2022	2021
b	costs	2022 £	2021 £
	Facilities	۲ 106,538	۲ 95,574
	Support costs	5,502	5,448
	Governance costs	352	346
		552	540
	Total Trading		
	Activities costs	112,392	101,368
7	Charitable activities costs	2022	2021
'		2022 £	2021 £
		L	1,208,39
	Respite	1,261,616	6
	Community Services	930,378	784,288
	Family Services	416,228	419,211
	Avenues	536,063	562,701
	Support costs	338,621	305,140
	Governance costs	34,352	32,119
	Total Charitable		3,311,85
	Activities costs	3,517,258	5

8	Analysis of Support and Governance Costs	Tradi ng Activi ties £	Rais ing Fun ds £ 4,52	Respite Service s £	Commun ity Services £	Family Services £	Avenues £	2022 £	2021 £
	Management	1,348	2 5,98	34,693	24,495	10,914	12,870	88,842	79,223
	Finance	1,786	9 3,92	45,949	32,442	14,455	17,046	117,667	110,818
	Human Resources Information	1,169	2 4,02	30,088	21,244	9,465	11,162	77,050	68,479
	Technology	1,199	2	30,857	21,787	9,707	11,447	79,019	69,433

	Governance	352	1,12 5	14,364	10,141	4,519	5,328	35,829	33,568
	Total Support costs	5,854	19,5 80	155,95 1	110,109	49,060	57,853	398,407	361,521
8 a	Governance Costs							2022 £	2021 £
	Allocated staff salaries and annual report prep Allocated staff salaries	aration						3,570	3,535
	at trustee meetings Allocated staff salaries							8,663	8,577
	secretary work Allocated staff salaries							921	912
	liaison and strategy wo Auditors' remuneratior Professional and other	ork N						7,580 15,095 -	7,505 12,360 679
	Total Governance costs							35,829	33,568
9	Resources expended by the charity includes:							2022 £	2021 £
	Depreciation Auditors'							101,009	95,145
	remuneration Operating Leases -							15,095	12,360
	Equipment							4,264	564
1 0	Staff costs for the charity							2022	2022
	Salaries and other							£	£ 1,965,42
	costs							2,157,281	6 114 717
	Social security costs Pension costs							130,466 57,087	114,717 51,054
									-
	Total Staff costs							2,344,834	2,131,19 7
1	Key Management								_

Key Management 0 Personnel

# а

Remuneration The number of personnel paid on the following bandings during the year were:

	2022	2021
£60,000 to £69,999	-	-
£70,000 to £79,999	2	1
	2022	2021
	£	£
The total amount of remuneration to key management personnel, including employer		
pension and NI, for their services to the charity during the year was:	237,294	208,384

No trustee received any remuneration during the current year. (20/21: £0).

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#### **b** Pension Schemes

The Association operated two defined contribution pension schemes during the year. The employer pension costs for all schemes for the year was £57,087. (20/21: £51,054) At the year end employer and employee pension contributions totalling £10,790 were owed to the schemes. (20/21: £10,146)

1

- 0 Average numbers of
- c employees

The average number of employees and their full time equivalent in the year was as follows:

	Average number of employees		Average number of Full-time Equivalents	
	2022	2021	2022	2021
Respite Service	61	59	47	45
Community services	57	43	31	24
Family Services	19	20	10	12
Avenues	-	4	-	3
Strategic Charity				
Development	1	1	1	1
Raising Funds	6	4	4	4
Trading Activities	1	2	-	1
Administration	8	7	6	6
Total	153	140	99	96

<sup>1</sup> 

#### 1 Tangible fixed assets

£ £ £ £	
Cost	
3,579,5	2
At 1st April 2021 2,630,593 853,373 95,561 7	_
Additions - 56,517 13,519 70,036	
Disposals - (1,139) (15,196) (16,335	)
3,633,2	2
At 31st March 2022 2,630,593 908,751 93,884 8	
Depreciation	
At 1st April 2021 417,689 477,966 48,453 944,108	8
Disposals - (705) (15,196) (15,901	)
Charge for the year 26,251 63,353 11,405 101,009	
1,029,2	1
At 31st March 2022 443,940 540,614 44,662 6	
Net book value at 2,604,0	1
<b>31st March 2022 2,186,653 368,137 49,222</b> 2	_
	_
Net book value at 2,635,4	1
31st March 2021 2,212,904 375,407 47,108 9	

1

#### 2 Investments

The Association holds no investments as of 31st March 2022.

-	
1	
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3	Debtors	2022 £	2021 £
	Prepayments	- 83,875	84,712
	Accrued income Statutory authority	80,537	10,256
	debtors	616,357	334,873
	Trade debtors	126,481	118,101
	Other debtors	1,002	3,262
	Intercompany debtor	14	14
	VAT recoverable Income tax	-	-
	recoverable	-	-
	Total Debtors	908,266	551,218
1			
4	Creditors	2022	2021

1 5

	£	£
Accruals	84,014	86,742
Taxation and social		
security	29,073	25,723
Pension	10,790	10,146
Other Creditors	232	8,225
Deferred income		
(note 16)	287,657	249,893
Intercompany		
creditor	46	-
VAT due	477	2,282
Trade creditors	79,631	105,359
Total Creditors	491,920	488,370
Operating Leases	2022	2021
Operating Leases	£ 2022	2021 £
Equipment:	Ľ	L
Not more than one		
Not more than one	953	EC/
year	853	564
year Greater than one	853	564
year	853 3,411	-
year Greater than one year and less than		-

	ovements in ferred income	Local authority income £	Donatio ns and other income £	2022 £	2021 £
Def	ferred income at				
1st	t April 2021	210,039	39,854	249,893	174,137
Exp	pended during the		(263 <i>,</i> 085		(776,817
yea	ar	(598,043)	)	(861,128)	)
Inc	come received				
dur	ring the year:	596,370	302,522	898,892	852,573
Def	ferred income at				
<b>31</b> s	st March 2022	208,366	79,291	287,657	249,893

Deferred income relating to monies received from local authorities and donations will be realised in the following financial period through the Statement of Financial Activities

		Resource				
		At 1st		S	Transfers	At 31st
1		April	Incoming	expende	between	March
7	Movement in Funds	2021	resources	d	funds	2022

	Unrestricted funds	£	£	£	£	£
( a ) (	General Funds	1,191,77 3	3,101,180	(3,115,7 73)	33,125	1,210,30 5
( b )	Designated Funds	1,093,35 2	-	-	(33,125)	1,060,22 7
	Total Unrestricted Funds	2,285,12 5	3,101,180	(3,115,7 73)	-	2,270,53 2
,	Restricted funds					
( c )	Bradbury Centre	1,892,06 7	-	(23,282)	-	1,868,78 5
( d )	Respite Trust Nights and Equipment	-	28,513	(96,121)	67,608	-
( e )	Community Services and Equipment	-	97,424	(144,349 )	46,925	-
(f ) ( g ) (	Family Services	-	397,086	(397,292 )	206	-
	COVID Grants	-	-	-	-	-
h ) (i	Fundraising	-	133,319	-	(133,319)	-
)	Other	-	14,351	(32,931)	18,580	-
	Total Restricted Funds	1,892,06 7	670,693	(693,975 )	-	1,868,78 5
	Total Funds	4,177,19 2	3,771,873	(3,809,7 48)	_	4,139,31 7

#### Unrestricted reserves

(

a The General Funds represent the free funds of the charity which are set aside to cover working capital) requirements and to cover losses in contract income.

( b )

The Designated Funds are broken down as follows:

Fixed asset		
replacement reserve	=	250,000
Tangible fixed asset		
not easily convertible		
to cash	=	735,227
COVID-19 Pandemic		
Disruption Reserve	=	50,000
IT Infrastructure		
Reserve	=	25,000

#### **Restricted reserves**

( c

) The original building of the Bradbury Centre is a restricted fund.

Additionally, restricted Income Funds were received for the following projects and areas of work:

- .
- (

#### d

) Respite

Support for our emergency overnight respite project, providing support to families in crisis, included £18,700 from St. James's Place Charitable Foundation, £15,000 from the Baily Thomas Charitable Fund, £12,500 the Reta Lila Howard Foundation, £10,000 from the Peter Harrison Foundation, £8,240 from the LCP Foundation and £4,000 from the D'Oyly Carte Charitable Trust.

Much needed sensory and accessibility equipment provided fun and dignity to children and young adults staying with us and was supported by £4,000 from the Greenhall Foundation and £2,600 from the Ford Britain Trust. A grant from the Edward Gostling Foundation of £21,282 enabled us to upgrade our doors and hoists in our respite home helping with our Independence for All project.

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#### ) Community

£1,885 from the Yorkshire Building society, given through the Charities Trust helped us to buy a P-Pod chair to improve the comfort of the children and young people using our Outreach services.

#### (f

#### ) Family Services

£65,236 was awarded from South Western Railway's Customer and Communities Improvement Fund to complete the 2nd year of the All Aboard project – making rail travel more accessible for young disabled people and their families.

The Beaulieu Beaufort Foundation gave us £5,000 to help meet the unprecedented demand for our our help and advice lines.

(

g ) Central Services The Barker Mill Foundation support us with a grant £2,000 towards improving our digital services to support more families.

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7 a	Analysis of net assets between funds	Unrestricte d funds	Restricte d funds	2022	2021
		£	£	£	£
			1,868,78		2,635,41
	Fixed assets	735,227	5	2,604,012	9
					2,030,14
	Current assets	2,027,225	-	2,027,225	3
	Investments	-	-	-	-
					(488,370
	Current liabilities	(491,920)	-	(491,920)	)
	Long term liabilities	-	-	-	-
			1,868,78		4,177,19
	Total Funds	2,270,532	5	4,139,317	2

The original build element of the Bradbury Centre building is a restricted asset but subsequent work that has been carried out and capitalised to form a portion of this asset is unrestricted

#### 1 Notes to the cash

#### 8 flow statement.

operating activities	2022	2021
	£	£
Net (outgoing)/ incoming resources	(37 <i>,</i> 875)	478,157
Investment income	(1,069)	(836)
Depreciation	101,009	95,145
(Gain)/loss on Disposal Fixed Asset	(1,566)	2,765
(Increase)/ Decrease in Debtors	(357,048)	166,024
Increase/(Decrease) in Creditors	3,550	(22,673
Net cash (outflow) /inflow from operating activities	(292,999)	718,58
Capital expenditure and financial investment	2,022	2,021
	£	£
		(125,45
Purchase of tangible fixed assets	(70,036)	)
Sale of tangible fixed assets	2,000	-
Net cash inflow / (outflow)		(125,45
from investing activities	(68,036)	)

2,022	2,021
£	£
1,069	836
1,069	836
	£ 1,069

#### 1

#### 9 Contingent liabilities

The group had no contingent liabilities as at 31 March 2022 or 31 March 2021.

2

#### 0 Capital commitments

The group had no capital commitments at 31 March 2022 or 31 March 2021.

#### 2 Related party

#### 1 transactions

The charity is exempt from disclosing related party transactions within the group due to lack of materiality.

On the 1st April 2012 the finance and IT functions of The Rose Road Association were transferred to Solent Support Solutions Limited, a company which is jointly controlled by The Rose Road Association and Solent Mind. Support Support Solutions provided services valued at £183,362 during the year to 31st March 2022 (20/21: £197,026) .The Association owed Solent Support Solutions £46 at 31st March 2022 (20/21: £0). Solent Support Solutions owed the Association £14 at 31st March 2022 (20/21: £14).

#### 2

#### 2 Taxation

As a registered charity the income is generally exempt from corporation tax under Section 478, of the Corporation Tax Act 2010 by reason of its charitable objects and activities.